

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**AUGUST 21, 2014**

**REGULAR MEETING      6:30 PM  
CATHERINE D. MILLIGAN COMMUNITY ROOM**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Heisler**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATION

A. Bond Ratings Update - Kent Cashell, Director, RBC Capital Markets

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations

- a. Jeff Clark, Middle, Vocal Music Director 7th/8th, 10 percent (effective with the 2014-15 school year; due to assignment changes within the district's Music Department)
- b. Ron Masanek, Senior High, Head Wrestling Coach (effective 2014-15; for personal reasons)
- c. Kevin Fletcher, Freshman, Basketball, Assistant (effective 2014-15; to accept another position within the district)

2. Employment

- a. Emily Dixon, East, Kindergarten, additional 50% contract (effective with the 2014-2015 school year; for a replacement position; this brings her to 100% contract status)
- b. Steve Maloney, Intermediate, Physical Education, 33% (recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)

- c. Stephanie Tenkman, South, 2<sup>nd</sup> grade  
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)

d. **Extracurriculars 2014-15**

**Senior High**

Jill Betscher, Graphic Design, Football/Track  
 Kaitlin Bolser, Tennis, Assistant Girls  
 Kyle Bolser, Soccer, Assistant Boys  
 Brad Bullock, Cross Country, Varsity Assistant  
 John Cecere, Weight Room, Assistant Supervisor, 33% (Fall)  
 John Hart, Football, Varsity Assistant, 38%  
 John Hart, Football, Assistant Sophomore, 60%  
 John Hembree, Football, Varsity Assistant, 75%  
 Kris Hensley, Track, Head Coach  
 Luke Hibbard, Graphic Design Soccer  
 Luke Hibbard, Graphic Design Volleyball/Wrestling  
 Luke Hibbard, Graphic Design, Basketball  
 Kurt Himmelwright, Football, Varsity Assistant, 25%  
 Kurt Himmelwright, Football, Assistant Sophomore, 40%  
 Kyle Jones, Academic Team Advisor  
 Kyle Jones, INTERalliance Club Advisor  
 Jason Krause, Weight Room, Assistant Supervisor, 33% (Winter)  
 Jason Laflin, Head Wrestling Coach  
 Kelly Naylor, Asian Cultural Experience Advisor  
 Greg Whited, Athletic Director, Assistant

**Freshman**

Jessica Grimes, Department Head Science  
 Kurt Himmelwright, Football, 40%  
 Kayla Reist, Class Sponsor  
 Julia Wood, Soccer, Girls  
 Steve Wood, Soccer, Assistant Girls

**Intermediate**

Matt Kollstedt, Department Head Science Gr 6

**Central**

Elizabeth Pettit, Student Council, 50% (bringing her to 100%)

e. ESL Tutors 2014-15

Cara Adams	Jordan Fortenboher
Connie Arnold	Julie Garrett
Colleen Brewer	Sue Hinger
Theresa Collins	Katie Hoskinson
Michael Day	Christina Huster
Amy Fijas	Ashley Mears

Robyn Rothring  
Christine Thomas  
Jeremy Williams

Lynn Wood  
Antoinette Wright-Mensah

(Periodically the district has students who qualify for English as a Second Language services as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as an ESL Tutor at the rate of \$25.01 per hour, effective for the 2014-2015 school year.)

f. Home Instructors (Year-end Summer 2013-14)

Linda Napier  
Kara Ravancho

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$23.34 per hour, effective for the 2013-2014 school year.)

g. Home Instructors 2014-15

Ashley Angel  
Brenda Barrett  
Melissa Dixon  
Carol Bonner  
Judith Campbell  
Terrell Davis  
Melissa Dixon  
Regina Fernandez  
Stacy Fields  
Kevin Fletcher  
Kylie Frank  
Lisa Harritos  
Eric Higgins  
Deena Jacob  
Michael Jones  
Chris Kalejs  
Matthew Kollstedt  
Jennifer Krause  
David Landeen

Steve Maloney  
Kelsie Lemmel  
Susan Lindberg  
Julia McQueen  
Hannah McWhorter  
Sonia Newbright  
Linda North  
Lauren Phillips  
Kara Ravancho  
Cynthia Ray  
Lee Rose  
Lisa Schiering  
Dawn Schneider  
Gary Smith  
Theresa Sunderman  
Leslie Touassi  
Mary Vollner  
Laura Taylor  
Candace Yates

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$25.01 per hour, effective for the 2014-2015 school year.)

h. Online Instructors

Katie Blanton  
Kevin Fletcher  
Jim Hauser  
Dawn Mann

Mindy Montgomery  
 Kayla Reist  
 John Schmitt  
 Brenda Stieger  
 Ann Swigart  
 Tim Viox  
 Julie Wiencek  
 Courtney Wiesman  
 Jeremy Young

(The above-noted persons are recommended for employment as online instructors as needed at the rate of \$25.01 per hour for the 2014-2015 school year. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

i. **Substitute Teachers/Nurses**

Christy Allphin, Sub Nurse  
 James Button, Sub Teacher  
 Kelli Coffey, Sub Nurse  
 Tina Decker, Sub Nurse  
 Susan Dungan, Sub Nurse  
 Karen Ehritz, Sub Nurse  
 Teresa Hesselbrock, Sub Nurse  
 Carrie Ivkovich, Sub Nurse  
 Bethany Johnson, Sub Nurse  
 Tricia Jonson, Sub Nurse  
 Cynthia Kammerer, Sub Nurse  
 Leslie Klein, Sub Teacher  
 Kristin Klock, Sub Nurse  
 Merea Malott, Sub Teacher  
 Sasha McDonald, Sub Nurse  
 Stephanie Oskey, Sub Nurse  
 Josephine Ota, Sub Teacher  
 Lara Reed, Sub Nurse  
 Tonya Rose, Sub Nurse  
 Staci Smith, Sub Teacher  
 Julie Statzer, Sub Nurse  
 Carol Vicarel, Sub Nurse

(All recommendations are for the 2014-15 school year at a rate of \$75 per day.)

3. Correction

- a. Kylie Frank, Freshman, French, additional 1% contract (effective with the 2014-2015 school year; for a replacement position; this brings her to 67% contract status)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Heisler**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

**B. Personnel -- Classified**

**1. Resignations**

- a. Teresa Steinmetz, Middle, Food Service Assistant  
(effective the end of the 2013 - 2014 school year for personal reasons)

**2. Leaves of Absence**

- a. Ruby Boyd, Sr. High, Custodian  
(effective August 14, 2014 through August 19, 2014; extension of Unpaid Workers Compensation)
- b. Patricia Rose-Pinson, Transportation, Educational Assistant  
(effective July 31, 2014 through September 28, 2014; extension of unpaid Workers Compensation)
- c. Sharon Smith, Sr. High, Clerk III  
(effective August 2, 2014 through October 1, 2014; extension of unpaid personal medical)
- d. Mona Wilder, Sr. High, Food Service Assistant  
(effective August 21, 2014 through December 20, 2014; extension of unpaid personal)

**3. Employment**

- a. James Bailey, Transportation, Bus Driver  
(effective August 20, 2014; for a replacement position)
- b. Michelle Dowers, Middle, Educational Assistant  
(effective August 20, 2014; for a replacement position)
- c. Jodi Jones, East, Educational Assistant  
(effective August 20, 2014; for a replacement position)
- d. Patricia Samples, Intermediate, Educational Assistant  
(effective August 20, 2014; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Heisler**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**C. Items for Board Discussion**

1. Athletic participation fees for three sport athletes – Mark Harden
2. Revision of policies:
  - AFC-1 Evaluation of Professional Staff (Teachers)
  - GCN-1 Evaluation of Professional Staff (Teachers)
3. Memorandum of Understanding regarding member evaluation

**D. Other Items for Board Action**

1. Recommend approval of the PK-12 Science Course of Study.
2. Recommend approval of the revised classified substitute pay rates.
3. Recommend revision of the following policies:
  - AFC-1 Evaluation of Professional Staff (Teachers)
  - GCN-1 Evaluation of Professional Staff (Teachers)
4. Recommend approval of the Memorandum of Understanding regarding member evaluation.
5. Recommend the approval of Bus Routes for the 2014 - 2015 school year. (A complete set of bus routes is available for review in the Transportation Office.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Heisler**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**TREASURER’S RECOMMENDATIONS AND REPORTS**

- A. Recommend approval of the minutes of the following meeting:  
July 17, 2014 – Regular Meeting
- B. Recommend approval of the financial reports for the month of July 2014.

C. Recommend approval of the 2014-2015 Amended Appropriations Resolution.

D. Recommend approval of the following donations:

1. A donation of \$300 from Joyce Vidic to Fairfield East Elementary School to be used for classroom supplies and materials.
2. A donation of \$2500 from the Fairfield Intermediate School PTC to Fairfield Intermediate School to be used for the fifth grade summer camp.
3. A donation of approximately \$6430 in school supplies from the Butler County School Supply Coalition to the Fairfield City School District.
4. A donation of approximately \$400 in school supplies from the Fairfield Kiwanis Club to the Fairfield City School District.

**Total donations for 2014: \$50,522.00**

E. Recommend approval to authorize the Treasurer to pay an invoice against the following purchase order that has not been processed in accordance with Section 5705.41(D):

1. Purchase order #3501231 – Unified Purchasing Cooperative - \$3,210.20

**Motion to accept the recommendations: \_\_\_\_\_; 2nd \_\_\_\_\_**

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Heisler**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

**ANNOUNCEMENTS**

August 29, 2014 – Inservice Day (No Students)  
September 1, 2014 – Labor Day (No School)  
September 4, 2014 – Board Meeting, 6:30 PM, FAB Conference Room A

**BOARD MEMBER COMMENTS**

**RECESS TO EXECUTIVE SESSION TO DISCUSS**

Purchase or Sale of Real Estate 121.22 (G) (2)

**Motion to convene executive session: \_\_\_\_\_; 2nd \_\_\_\_\_**

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Heisler**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

**President convenes executive session at \_\_\_\_\_ P.M.**

**President resumes regular meeting at \_\_\_\_\_ P.M.**

**ADJOURNMENT**

**Motion to adjourn: \_\_\_\_\_; 2nd \_\_\_\_\_**

**\_\_\_\_\_ Berding    \_\_\_\_\_ Hare    \_\_\_\_\_ Heisler    \_\_\_\_\_ Kearns    \_\_\_\_\_ Shorter**

**President declares motion \_\_\_\_\_.**

**President adjourns meeting at \_\_\_\_\_ P.M.**